

United States Department of Agriculture



Natural Resources Conservation Service  
655 Parfet Street  
Lakewood, CO 80215

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VIA ELECTRONIC MAIL

**COLORADO BULLETIN NO.:** CO-250-07-06

Date: February 26, 2007

**SUBJECT:** FNM- National Organization of Professional Hispanic Natural Resources Conservation Service (NRCS) Employees (NOPHNRCSSE) Training Conference

**TO:** All Colorado Natural Resources Conservation (NRCS) employees

**EXPIRATION DATE:** September 30, 2007

**ACTION REQUIRED BY:** June 1, 2007

File Code: 250-08

The National Organization of Professional Hispanic Natural Resources Conservation Service Employees (NOPHNRCSSE) will host its 15<sup>th</sup> Annual Training Conference in Bloomington, Minnesota, August 6-10, 2007.

You should submit Form SCS-FNM-72 (attached), Meeting Attendance Approval by the deadline date of **June 1, 2007**, to Sandy Green, USDA/NRCS, 655 Parfet, Room E200C, Lakewood, CO 80215 or fax to (720) 544-2965. Meeting attendees will only be authorized if it meets technical/training.

A handwritten signature in black ink that reads "Allen Green". The signature is fluid and cursive, with the first name "Allen" and last name "Green" clearly distinguishable.

ALLEN GREEN  
State Conservationist

Attachments

Dist: E

*Helping People Help the Land*

An Equal Opportunity Provider and Employer



## MEETING APPROVAL

NAME OF MEETING				
LOCATION (City, State)		MEETING DATES:	START:	END:
MEETING SPONSOR		Per Diem ACTUAL SUBSISTENCE DAILY RATE		
MEETING TYPE	NATIONAL <input type="checkbox"/> NTC AREA OR MULTI-STATE <input type="checkbox"/> IN-STATE <input type="checkbox"/> INTERNATIONAL OR FOREIGN <input type="checkbox"/> OTHER <input type="checkbox"/>			

**BRIEF PURPOSE OF THIS MEETING:**  
(IT IS NOT NECESSARY TO TYPE THIS FORM - BUT BE LEGIBLE)

HOW MANY WILL ATTEND FROM EACH STATE, NTC, OR NHQ? (CONTINUE LIST ON REVERSE SIDE)				(FNM USE ONLY)
LIST STATE, NTC, OR NHQ	NUMBER OF ATTENDEES EXPECTED	SCS STANDARD COST FOR THIS TYPE MEETING	ESTIMATED COST FOR STATE, NTC, OR NHQ	
1. Colorado				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
		ADDITIONAL MEETING COSTS	\$	
		TOTAL COST OF MEETING	\$	

  

REQUESTED BY:		APPROVED BY:	
STATE CONSERVATIONIST	DATE	ASSOCIATE CHIEF	DATE
REGIONAL ASSISTANT CHIEF	DATE	DEPUTY CHIEF	DATE
NHQ DIVISION DIRECTOR	DATE	CHIEF	DATE



**AUTHORIZATION FOR  
OUT OF STATE TRAVEL**

<b>DATE OF REQUEST:</b>		
<b>NAME:</b>		
<b>DUTY STATION:</b>		
<b>TRAVEL DATE:</b>		
<b>TRAVEL TO:</b>		
<b>PURPOSE OF TRAVEL:</b>		
<b>ESTIMATED COST:</b> (plane, lodging, per diem, etc)		
<b>SUPERVISOR SIGNATURE:</b>		<b>DATE:</b>
<b>AREA CONSERVATIONIST SIGNATURE:</b>		<b>DATE:</b>
<b>STATE CONSERVATIONIST SIGNATURE:</b>		<b>DATE:</b>